**Atrium Health Hospital at Home (HAH) Job Aid for the ED**

Patients within the inpatient setting may qualify for care via a virtual hospital service, Hospital at Home (HAH). This is an admission process, not a discharge process. A provider has identified the patient as a candidate for an HAH admission.

Confirm patient has been accepted to HAH and bed request is ordered. Then, complete the following steps:

Patient Education Information

1. Review the **‘Atrium Health Hospital at Home Patient Information’** document with patient
* Located with HAH Home Kit
* Stocked in Major Cabinets

2. Obtain signature as indicated

 o Temporary guidance allows for verbal consent for COVID-19 patients

3. Give copy to patient

4. Scan into chart

HAH Monitoring Kits

1. Review the nursing task to provide the **‘HAH Home Kit’**
2. Have patient sign Atrium Health Hospital at Home Patient Information paperwork
3. **H@H monitoring kits are now stocked in the toner room next to 3K**
4. Educate the patient on components of Kit (blood pressure cuff, thermometer, pulse ox)
5. Verify understanding using return demonstration and teach back
6. Document teaching in the EMR

Oxygen Equipment

1. Obtain oxygen tank *(if ordered)* from VIP consult room
2. Educate the patient/family on oxygen tank use and safety using 2 **documents ‘How to Use your Oxygen Tank’ and Oxygen therapy: Care instructions’** (located in VIP)
3. Verify understanding using return demonstration and teach back
4. Document teaching in the EMR

Handoff

1. Call HAH RN to give report at **704-512-2709**
2. Communicate patient status, IV necessity, and when the patient will be leaving the unit
	* If patient is to transfer with IV in place—obtain a physician’s order